

**St. Xavier's College, Mahuadanr
Latehar- 822119, Jharkhand**

E-Copies of Sanction Letters



To,

The Principal
St. Xavier's College
Mahuadanr, Latehar-822119
Jharkhand


SUB: ALLOCATION OF GOVERNMENT FUNDING FOR THE CONSTRUCTION OF A CONCRETE ROAD CONNECTING ST. XAVIER'S COLLEGE, MAHUADANR, AND THE GIRLS' HOSTEL.

I am writing this on behalf of the Jharkhand Government to formally sanction the allocation of government funding for the construction of a concrete road connecting St. Xavier's College, Mahuadanr, and the Girls' Hostel.

The concrete road project has been identified as a top-priority initiative that perfectly aligns with our commitment to providing a safe and convenient pathway for all stakeholders of St. Xavier's College, Mahuadanr.

A total budget of Rs. 3,99,233 has been allocated to cover all expenses associated with the constructing part of the concrete road. After conducting a comprehensive review of the project proposal, we are highly confident that its successful implementation will result in a significantly improved environment at St. Xavier's College, Mahuadanr.

Warm regards,


Mr. Ramchandra Singh
MLA
Manika Legislative Assembly

Dated: 4th January 2023



To,

The Principal
St. Xavier's College
Mahuadanr, Latehar-822119
Jharkhand


SUB: ALLOCATION OF GOVERNMENT FUNDING FOR THE INSTALLATION OF A HAND WATER PUMP SOLAR WATER 'MINAR' AT ST. XAVIER'S COLLEGE, MAHUADANR.

I am writing this on behalf of the Jharkhand Government to officially sanction the allocation of government funding for the installation of a Hand Water Pump Solar Water 'Minar' at St. Xavier's College, Mahuadanr.

This project has been identified as a top-priority initiative that perfectly aligns with our commitment to enhancing the quality of life for the students and staff of St. Xavier's College, Mahuadanr.

A total of Rs. 4,00,000 has been allocated to cover all expenses related to the procurement and installation of the project, as well as any associated infrastructure and ongoing maintenance requirements. We have conducted a comprehensive review of the project proposal and are highly confident that its successful implementation will result in a significantly improved environment at St. Xavier's College, Mahuadanr.

Warm regards,


Mr. Ramchandra Singh

MLA
Manika Legislative Assembly

Dated: 8th September 2021



To,

The Principal
St. Xavier's College
Mahuadanr, Latehar-822119
Jharkhand

SUB: ALLOCATION OF GOVERNMENT FUNDS FOR THE CONSTRUCTION OF A CONCRETE ROAD FROM ST. XAVIER'S COLLEGE, MAHUADANR TO THE GIRLS' HOSTEL.

I am writing this on behalf of the Jharkhand Government to formally sanction the allocation of government funds for the construction of a concrete road from St. Xavier's College, Mahuadanr to the Girls' Hostel.

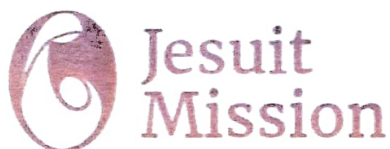
The concrete road project has been identified as a top-priority initiative that perfectly aligns with our commitment to provide a safe and convenient pathway for all the stakeholders of St. Xavier's College, Mahuadanr.

A total allocation of Rs. 4,00,000 has been made to cover all expenses associated with the constructing part of the concrete road. We have conducted a thorough review of the project proposal and are highly confident that its successful implementation will result in a significantly improved environment at St. Xavier's College, Mahuadanr.

Warm regards,


Executive Director

Dated: 14th December 2022



ANNUAL PARTNERSHIP AGREEMENT BETWEEN

JESUIT MISSION AND
HAZARIBAG JESUIT EDUCATION SOCIETY

01 December 2020 to 31 May 2022

PREAMBLE

In the name of Jesus and in the spirit of Ignatius, we are called to the generous service of others. Our shared faith and love of Jesus compels us into authentic relationships as companions in Mission.

Jesuit Mission strives to foster and uphold strong, mutually beneficial and respectful relationships with all our partners. As Friends in the Lord, we recognise the knowledge, capabilities and resources that each partner brings to the relationship and our work.

This agreement outlines the basis of mutual accountability in seeking to ensure that both organisations undertake their respective responsibilities and generally operate in ways that are consistent with:

- Each organisation's vision, mission¹, values, policies and procedures;
- Jesuit Mission funding guidelines;
- Ignatian charism, the way of proceeding and Catholic Social Teaching principles;
- Local, international and Australian laws and regulations

This agreement helps to ensure that our partnership is centred on the dignity of God's most vulnerable people whilst working to achieve the project objectives and outcomes. Jesuit Mission reserves the right to review the partnership if project activities are inconsistent with the guidelines and details below.

Jesuit Mission works to maintain the highest possible level of financial transparency and accountability. From time to time Jesuit Mission staff and/or contractors may initiate a spot check of project finances, especially where Jesuit Mission has not received accurate financial reports in the agreed timeframe.

¹See Jesuit Mission's Vision and Mission statement annexed to the end of this agreement.

PROJECT DETAILS

Project Name: St Xavier's College Mahuadanr (SXCM) Auditorium Construction and Fit-Out

Approved Budget: AUD 809,552

Main Project Objective: To build a new auditorium that will allow for the growing number of students at SXCM to gather in one place for functions and conferences. It will be a stand-alone building on the 18-acre campus of SXCM. With capacity for 1,300 people, the auditorium will cover 1,940 square metres.

RESPECTIVE UNDERTAKINGS

JESUIT MISSION Undertake to:

1. Work in partnership with Hazaribag Jesuit Education Society to ensure the effective delivery of proposed activities including budgeting, monitoring and reporting
2. Subject to timely receipt of satisfactory progress and final reports in the agreed format, pay the approved financial commitments in the following instalments:

Tranche	Month	Amount – AUD
Tranche 1	December 2020	202,388
Tranche 2	April 2021	202,388
Tranche 3	August 2021	202,388
Tranche 4	December 2021	202,388
Total		809,552

3. Assess progress and final reports and provide constructive and timely feedback where necessary.
4. Make monitoring visits, at least every two (2) years to meet with project personnel, visit field activities and review financial management systems.
5. Arrange and fund external program evaluations and audits (e.g. reviews of project finances and/or organisational policies and procedures in relation to areas such as safeguarding, fraud prevention, internal controls) where deemed necessary.
6. Contribute to the capacity strengthening of Hazaribag Jesuit Education Society staff when requested and/or agreed it is necessary. Type of support and training may include Jesuit Mission guidance; sharing and learning opportunities with similar Jesuit Mission partners; or locally sourced expertise and experience.
7. Reply promptly to correspondence, requests and enquiries.

Hazaribag Jesuit Education Society undertake to:

8. Use the funds provided solely for activities as described in the agreed project proposal and budget.
9. Where project plans need to be adjusted (activities, timings, budgets, target beneficiaries etc), communicate this to Jesuit Mission promptly.
10. Seek approval from Jesuit Mission if funds need to be reallocated to different activities (budget lines) for amounts over US\$5,000 or 10% of total project commitment (whichever is lower).
11. Acknowledge receipt of funds within seven (7) days of the money arriving.
12. Provide Jesuit Mission with the following reports:

	Reporting Period	Report Due Date	Report Details
Progress Report	1 Dec 20 – 28 Feb 21	15 Mar 2021	Construction Progress + Financial
Progress Report	1 Mar 21 – 30 Jun 21	15 Jul 2021	Construction Progress + Financial
Progress Report	1 Jul 21 – 31 Oct 21	15 Nov 2021	Construction Progress + Financial
Final Report	1 Nov 21 – 31 May 22	15 Jun 2022	Narrative + Financial + Case Study

Please use Jesuit Mission's reporting templates. The financial report should be in Excel format and report against the approved budget. The financial reports should also include any carry forward from the previous period (e.g. balance of funds at 31 December 2019) and any unspent funds at the end of the reporting period (e.g. balance of funds at 30 June 2020). Where available, please also share copies of any project and/or organisational audits with Jesuit Mission.
(Please advise Jesuit Mission as soon as possible if you have any trouble meeting the deadlines.)

13. Inform Jesuit Mission as soon as any key project personnel change (e.g. Project Director/Project Coordinator/Project Manager/Finance Manager/Key project liaison person).
14. As of 1 January 2020, maintain compliance with the Xavier Network Child Safeguarding minimum standards. These standards are as follows and are applied at the project level:
 - i. Implement a comprehensive child safeguarding policy (and procedures) which is signed off by your leadership or governance body

- ii. Have at least one (1) designated child safeguarding person (child safeguarding officer; CSO) for the project
 - iii. Provide all personnel with an induction to the child safeguarding policy/procedures
 - iv. As a condition of employment, personnel must:
 - a) Provide at least one (1) written reference from a previous employer, if they have had previous employment and attempts are made to contact that employer and verify the reference
 - b) Provide a police certificate (this is a requirement only for countries providing this service)
 - c) Sign an acceptance form indicating they've read, understand and will abide by the child safeguarding policy
 - d) Sign a self-disclosure form indicating if they have ever been convicted of a sexual or child safeguarding offence or are subject to an ongoing sexual or child safeguarding investigation
 - v. Display the child safeguarding policy statement where personnel and project participants can view it. The statement must indicate the contact details for the CSO/CSOs and the local statutory authorities
15. Report any breaches of your child safeguarding policy and any other issues regarding safeguarding to Jesuit Mission's International Programs Manager. This includes informing Jesuit Mission of any allegation or incident involving a child or other vulnerable person (e.g. a person living with a disability) within three (3) working days.
 16. Ensure that formal consent is gained for the use of any images and stories of people including children and send this to Jesuit Mission with the relevant images and stories.
 17. Ensure that all project participants and communities served understand how they can make a complaint in relation to the project activities, staff, volunteers and representatives.
 18. Reply promptly to requests and correspondence from Jesuit Mission, including requests for case study or story information.
 19. Cooperate with regular or impromptu external programme evaluations and audits (e.g. reviews of project finances and/or of organisational policies and procedures in relation to areas such as safeguarding, fraud prevention, internal controls) arranged by Jesuit Mission.

20. Where capital purchases are part of the agreed project, maintain an assets register and ensure the assets are not used for private purposes.
21. Be rigorous about detecting terrorism or fraud related activities within the organisation and report any detected, suspected or attempted terrorist or fraudulent activities (e.g. misappropriation of funds) related to your organisation to Jesuit Mission within three (3) working days.
22. Ensure that all reasonable steps are taken to avoid any conflicts of interest (e.g. in relation to procurement, recruitment) and report to Jesuit Mission any actual, potential or perceived conflict of interest within three (3) working days.
23. Identify any project-level and/or organisational level risks (e.g. in relation to child safe guarding, project implementation, financial sustainability, financial mismanagement, the environment) and take all reasonable steps to mitigate against the risks as well as communicating these to Jesuit Mission within three (3) working days. This is in addition to your regular communications to Jesuit Mission on risk through reports and proposals.
24. Provide a final financial acquittal and return any unspent project funds to Jesuit Mission in the unlikely event of organizational closure.
25. Comply with Jesuit Mission's Privacy Policy for Supporters and overarching Australian Government privacy laws and guidelines.

WE THE UNDERSIGNED ACCEPT THE PARTNERSHIP OBLIGATIONS AS OUTLINED ABOVE ON BEHALF OF OUR RESPECTIVE ORGANISATIONS:

ON BEHALF OF JESUIT MISSION	ON BEHALF OF HAZARIBAG JESUIT EDUCATION SOCIETY	ON BEHALF OF ST. XAVIER'S COLLEGE, MAHUADANR
NAME: Helen Forde POSITION: CEO SIGNATURE: 	NAME: Fr. Bob Slattery S.J. POSITION: Province Development Director or SIGNATURE: 	NAME: Fr. M.K. Jones S.J. POSITION: Principal SIGNATURE: 
DATE: 17/12/2020	DATE: 16 th December 2020.	DATE: 16 th December 2020.

HAZARIBAG JESUITS EDUCATION SOCIETY

Registered under Societies Registration Act 1860 XXI 192 of 2005-2006

Arrupe Niwas, Post Box-6, Holy Cross Road, Zulu Park Hazaribag, 825 301, Jharkhand,

Email-hjesociety@gmail.com

Ph: 8651121927

Letter No. HAZSJ/21-21

26th March 2021

To,

St. Xavier's College, Mahuadanr

Latehar

Jharkhand-822119

Dear Principal,

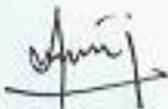
Subject: Construction of Entrance Gate

After having various meetings with the building commission and finance commission, the parent body thinks that it is necessary to construct the Entrance Gate with short boundary wall at St. Xavier's College, Mahuadanr.

The engineering designs and plans are agreed by the members and the society is willing to finance for this construction.

Kindly make sure that the construction contractor does the work as per measurement and plans so that the payment can be disbursement subject to specific terms and conditions agreed upon.

Thank you for your continued support and collaboration.



Santosh Minj

President

Hazaribag Jesuits Education Society

Arrupe Niwas

Hazaribag 825301

HAZARIBAG JESUITS EDUCATION SOCIETY

Registered under Societies Registration Act 1860 XXI 192 of 2005-2006

Arrupe Niwas, Post Box-6, Holy Cross Road, Zulu Park Hazaribag, 825 301, Jharkhand,

Email-hjesociety@gmail.com Ph: 8651121927

Letter No. HJES/21-19

26th March 2021

To,
St. Xavier's College, Mahuadanr
Latehar
Jharkhand-822119

Dear Principal,

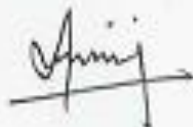
Subject: Providing Alternative Energy through Solar Power Plant

Looking at the power situation of your area, the parent body has approved the plan to set up a solar power plant. The parent body has decided to set up a 40 KV solar power plant to supply electrical power to the college students academic works.

The society has contacted various solar plant installing companies and the work has been given to WINYU Solutions Pvt Ltd – High Ground Energy Noida Delhi.

A formal agreement has been made with the company and the work will be done in your campus. You are to monitor the works.

The parent body will take care of the payment scheduled as agreed with the company. Kindly learn about the maintenance parts of the system once it is installed.



Santosh Minj

President

Hazaribag Jesuits Education Society

Arrupe Niwas

Hazaribag 825301

HAZARIBAG JESUITS EDUCATION SOCIETY

Registered under Societies Registration Act 1860 XXI 192 of 2005-2006

Arrupe Niwas, Jesuit Provincialate ,
P.O. Box 6, Hazaribag,
Jharkhand - 825301.

tel /fax (06546) 227366 / 225991

Letter No. HJES/20-19

28th March 2020

To,
St. Xavier's College, Mahuadanr
Latehar
Jharkhand-822119

Dear Principal,

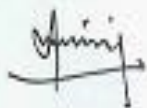
Subject: Construction of Basketball Court for the Students

I am happy to inform you that your request for the construction of a basketball court has been approved by Hazaribag Jesuit education society. The society has found a donor who wants to help the students to excel in sports.

Therefore, the parent body has allocated funds for the Basketball Court construction at St. Xavier's College, Mahuadanr. After the agreement with the construction company and the parent body, the work will begin and the parent body will take care of the payments.

Kindly make sure that the sports master is there while the construction is on so that the measurements of the ground and court are done as per sports authorities of the world.

With my best wishes in the Lord!



Santosh Minj
President
Hazaribag Jesuits Education Society
Arrupe Niwas
Hazaribag 825301

HAZARIBAG JESUITS EDUCATION SOCIETY

Registered under Societies Registration Act 1860 XXI 192 of 2005-2006

Arrupe Niwas, Jesuit Provincialate
P.O. Box 6, Hazaribag
Jharkhand, 825 301

tel/ fax (06546) 227366/ 225991

hjesociety@gmail.com

Letter No. HESJ/18-36

21st March 2018

To,

St. Xavier's College, Mahuandar
Latehar
Jharkhand-822119

Dear Principal,

Subject: Construction of Girls' Hostel at the Campus of St Xaviers College Mahuandar

I am writing to inform you that after the discussion with building commission and finance commission with the approval of Governing Body, your proposal for the construction of Girls' Hostel by Mr. Nandala, intended to provide accommodation for both female students and women professors at St. Xavier's College, Mahuandar has been approved.

The parent body takes care of the fund needed for the construction works and you will be the supervisor of the construction project of the girl's hostel mentioned above. Kindly see to it that the work is aligned accurately with the timeline agreed upon.

Your cooperation is greatly valued, and we eagerly anticipate to get a productive and fruitful construction project for the girls and women professors at the campus of St. Xavier's College, Mahuandar.



Santosh Minj

President

Hazaribag Jesuits Education Society
Arrupe Niwas, Holy Cross Road
Zulu Park, Hazaribag 825301

HAZARIBAG JESUITS EDUCATION SOCIETY

Registered under Societies Registration Act 1860 XXI 192 of 2005-2006

Arrupe Niwas, Post Box-6, Holy Cross Road, Zulu Park Hazaribag, 825 301, Jharkhand,

Email-hjesociety@gmail.com Ph: 8651121927

Letter No. HJES/21-20

26th March 2021

To,
St. Xavier's College, Mahuadanr
Latehar
Jharkhand-822119

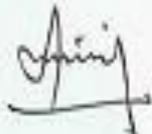
Dear Principal

Subject: Campus Boundary Wall Construction and Repair Work

Your continuous request for the construction of boundary wall and repair works at the college has been approved the general body members of the society. Therefore, I wish to inform you that a contract agreement will be made between the construction engineer and the parent body with time frame of completion.

The parent body will take care of the payments to the construction engineer. However, you are to look into the quality of the bricks and cement supplied for the boundary wall construction.

With my best wishes in the Lord!



Santosh Minj

President

Hazaribag Jesuits Education Society

Arrupe niwas

Hazaribag 825301

HAZARIBAG JESUITS EDUCATION SOCIETY

Registered under Societies Registration Act 1860 XXI 192 of 2005-2006

Arrupe Niwas, Jesuit Provincialate,
P.O. Box 6, Hazaribag,
Jharkhand, 825 301.

tel/ fax (06546) 227366 / 225991

Letter No. HJES/18-37

21st March 2018

To,
St. Xavier's College, Mahuadanr
Latehar
Jharkhand-822119

Dear Principal,

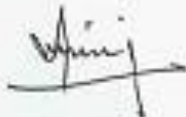
Subject: Repair and Maintenance of College Building.

The building commission recommends that the request made by St. Xavier's College, Mahuadanr for the repair and maintenance of the college building to be accepted. The governing body members too agreed to proceed with the work.

Therefore, I, the president of Hazaribag Jesuit Education Society, approve your request to start the repair and maintenance of the college building as early as possible so that the building work is completed before the monsoon.

The parent body will take care of the expenses of this work and the payments will be done to the employees account directly.

Thank you for your ongoing support and collaboration.



Santosh Minj
President
Hazaribag Jesuits Education Society
Arrupe Niwas
Hazaribag 825301.